

AJMAL YASEEN VS

Bachelors in commerce
Accountant



CONTACT



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Rose 6 - Abdullah Omran Taryam St -
Barsha Heights - Dubai

PERSONAL PROFILE

Gender: Male

Date of birth: 20/08/2001

Nationality: Indian

Marital Status: Single

Religion: Islam,Muslim

Languages known: English, Malayalam,
Tamil ,Hindi

TECHNICAL SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft Powerpoint
- Editing
- photoshop

IELTS -2022

Listening -7

Reading-6.5

Speaking-6

Writing-5

Overall band score -6

ABOUT ME

An accomplished and detail-oriented Bachelor's in Commerce graduate with strong analytical skills and a comprehensive understanding of business operations, finance, and economics. Possesses excellent critical thinking and problem-solving abilities, with a track record of delivering high-quality academic and project work. Fluent in English with an IELTS score of 6. Motivated and enthusiastic, with a passion for business and a commitment to delivering results that positively impact society.

EXPERIENCE

Accountant 2022 - 2023

CAR WORLD {USED CAR SHOWROOM}

- Manage day-to-day administrative documentation and ensure proper filing and record-keeping.
- Handle cash and cheque deposits, and maintain accurate records in the accounting books.
- Assist in the preparation of financial statements by providing necessary data and support.
- Issue invoices to customers and follow up on outstanding payments.
- Support payroll preparation by compiling employee data and assisting in processing payments.
- Administer petty cash, including disbursement and reconciliation for daily company expenses

EDUCATION

BACHELOR OF COMMERCE (FINANCE AND TAXATION) 2019 - 2022
UNIVERSITY OF CALICUT

Naipunya Institute of Management and Information Technology,

BOARD OF HIGHER SECONDARY EXAMINATION 2017 - 2019

Union HSS Mambra, 680308, Kerala, India

HIGHER SECONDARY (CLASS 12th)

CENTRAL BOARD OF SECONDARY EDUCATION 2016 - 2017

Crescent Public School, Chalakudy, 680307, Thrissur, India

Class 10 (CBSE)

CERTIFICATIONS

Google Analytics Individual Qualification

Offered by by Google Skillshop - 2024

SKILLS

- Proven ability to communicate clearly and effectively across diverse audiences.
- Committed to delivering exceptional customer service and ensuring client satisfaction.
- Skilled in identifying issues and implementing practical, efficient solutions.
- Strong team player with a collaborative mindset and a focus on shared success.
- Adept at building strong, lasting relationships with clients, colleagues, and stakeholders.
- Thrives in fast-paced environments with a demonstrated ability to adapt quickly to change.

REFERENCES

MOHITH KUMAR RAAVAT

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